CPD on the Sea
General Terms and Conditions

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1. About these Terms

These Booking and Participation Terms and Conditions (Terms) apply to bookings made with CPD on the Sea Pty Ltd (CPD on the Sea, we, us or our) for CPD events conducted in connection with cruise travel.

By submitting a registration, you acknowledge these Terms. Payment of a deposit and subsequent participation are subject to these Terms, the separate Cancellation and Refund Policy, event-specific booking information, invoices, booking confirmations and applicable cruise operator terms. Any terms requiring express acceptance will be provided before payment.

These Terms apply across voyages. Event-specific prices, inclusions, dates, deadlines and supplier conditions may vary. Nothing in these Terms excludes rights under the Australian Consumer Law.

2. Nature of the Booking

CPD on the Sea coordinates professional development programs alongside cruise travel arranged with the relevant cruise operator or its booking representative. The CPD program fee and cruise fare are separate charges.

Registration begins the booking process. A $500 cruise deposit is generally invoiced shortly afterwards and is paid to CPD on the Sea. The deposit is held towards the participant's cruise booking until group cruise arrangements are finalised. Payment of this deposit does not itself confirm a cabin or fix the cruise fare.

Cruise travel is subject to the cruise operator's terms, pricing, availability, deadlines and operational decisions, in addition to applicable consumer rights.

3. Registration and Booking Process

Our booking and payment process ordinarily follows four steps:

Step 1 - Registration: Complete the registration form with accurate details. A $500 cruise deposit invoice will generally follow shortly after registration.

Step 2 - Cruise Deposit Arrangements: Pay the $500 deposit to CPD on the Sea. We may contact you to discuss cabin preferences and any additional travel arrangements. The deposit is held pending finalisation of group cruise arrangements.

Step 3 - Cruise Booking Confirmation & CPD Fee Arrangements: When CPD on the Sea finalises the group cruise arrangements, we will confirm the cabin and current cruise fare before completing the booking, apply the $500 deposit towards the cruise fare, provide booking confirmation and issue the separate CPD program invoice with payment options and the due date.

Step 4 - Final Cruise Payment: We will invoice the remaining cruise balance, which is payable to CPD on the Sea by the stated deadline in accordance with the applicable cruise operator payment schedule.

Participants must supply accurate passenger and travel information and make payments by the stated deadlines. If a required payment is missed, booking arrangements may be affected and cancellation charges may apply, subject to applicable law.

Cruise refunds and cancellation arrangements are addressed in Sections 7 and 8 and the supplier terms.

4. When a Booking is Finalised

Registration and payment of the $500 deposit establish a request to participate and progress cruise arrangements, but do not constitute confirmation of a particular cabin or cruise fare.

The cruise booking is confirmed when CPD on the Sea issues the booking confirmation after finalising the group cruise arrangements. The CPD program place is subject to the separate CPD fee invoice and payment by its due date.

CPD participation is confirmed following completion of the applicable CPD registration and fee arrangements, subject to any voyage-specific conditions and confirmation issued by CPD on the Sea. We will communicate each step and its deadlines in writing.

5. Pricing and Payment

Website pricing is current at publication and may vary by voyage, sailing date, cabin category, number of travellers, selected inclusions, supplier pricing, taxes and other relevant factors.

The CPD program fee is separate from the cruise fare. The relevant voyage materials and invoices specify the applicable amounts. A CPD fee applies to each guest who attends the professional development program.

The $500 cruise deposit is invoiced shortly after registration and held by CPD on the Sea until applied to a confirmed cruise booking. Advertised or indicative cruise fares are subject to change and cabin availability until booking confirmation. Any updated fare will be communicated before the booking is finalised.

When the cruise booking is confirmed, the $500 deposit is credited against the cruise fare. The CPD program fee is invoiced separately at that time. The remaining cruise fare is subsequently invoiced by CPD on the Sea and paid directly to CPD on the Sea by the stated due date.

Payment options, invoice due dates and any voyage-specific arrangements will be communicated in writing. Late or missed payments may affect the booking and may result in supplier charges, subject to applicable law.

CPD on the Sea does not provide taxation advice. Whether expenses are deductible depends on individual circumstances; participants should seek independent advice.

6. Inclusions and Exclusions

Unless stated otherwise for a specific voyage, the CPD on the Sea booking is intended to include the CPD component for one participant only. Event-specific materials may include presenter materials issued before departure, catered breaks associated with the CPD sessions and selected hosted functions or welcome items where stated for the relevant voyage.

Cruise accommodation and standard onboard meals are governed by the travel booking made with the cruise operator and depend on the cabin type and passenger arrangements selected. Generally, the cruise fare component will be based on twin-share accommodation for two passengers, unless otherwise stated in the booking materials for the relevant voyage.

Unless expressly stated as included, the following are excluded: transfers to and from the departure port, flights, pre- or post-cruise accommodation, travel insurance, drinks packages, internet access or onboard Wi-Fi packages, shore excursions, discretionary spending, passport or visa costs, and any third-party service not expressly listed as included. Participants who wish to access online materials, communications or internet-dependent content during the voyage should purchase a suitable onboard internet package.

Specific inclusions and exclusions for each voyage should be read together with the event page, invoice, and supplier booking confirmation.

7. Participant Cancellation and Refunds

Participants who wish to cancel must notify CPD on the Sea in writing. The treatment of the $500 cruise deposit depends on whether it has been applied to a confirmed cruise booking. Before application to a confirmed booking, any refund or cancellation entitlement will be assessed under the separate Cancellation and Refund Policy and applicable law.

Once applied to a confirmed cruise booking, cruise deposits and fare payments are subject to the applicable cruise operator's cancellation conditions, any arrangements communicated at booking and participants' rights under Australian law. CPD on the Sea will assist with the administration of eligible cruise refunds for payments collected by us.

For a participant cancellation, CPD program fees paid may be held as a credit for 12 months from cancellation for a future CPD on the Sea program, subject to availability and any price difference. If unused at the end of

that period, the unused balance will be refunded less an administration fee of up to 25% representing reasonable cancellation-related costs and losses, only to the extent permitted by law.

See the separate Cancellation and Refund Policy for further details. Nothing in these Terms restricts non-excludable consumer rights.

We strongly recommend obtaining comprehensive travel insurance as soon as practicable after the cruise booking is confirmed, including appropriate cancellation and disruption cover.

8. Changes, Cancellation by Us, and Events Beyond Control

CPD on the Sea may make reasonable operational changes to the program, presenters, session times or arrangements where required, subject to applicable consumer rights and the nature of the changes.

If CPD on the Sea does not proceed with the scheduled program for any reason, including circumstances beyond our control, any $500 cruise deposit still held by CPD on the Sea and not yet applied to a confirmed cruise booking will be refunded in full.

If CPD on the Sea cancels the CPD program, participants may choose a full refund of CPD program fees paid to us or an optional credit towards a future program, subject to applicable law.

Where a cruise booking has already been confirmed, cruise payments and any applicable cancellation charges will be addressed under the cruise operator's terms and applicable statutory rights. CPD on the Sea will communicate the available options and assist with the administration of payments collected by us.

Circumstances beyond our control may include operator decisions, severe weather, government directions, public health events and industrial action. Nothing in this section excludes non-excludable rights under the Australian Consumer Law.

9. Accreditation and Certificates

The number of CPD hours available for a particular voyage may vary depending on the itinerary, final program and content delivered. Where advertised, events will provide continuing professional development, and a certificate of attendance will be issued following completion, subject to the participant meeting any applicable attendance or participation requirements.

Participants remain responsible for determining how an activity meets their own registration, professional development or record-keeping requirements. CPD on the Sea does not guarantee that every participant will be eligible to claim a particular number of CPD hours unless this is expressly stated for the relevant voyage and the participant meets all applicable requirements.

10. Participant Responsibilities

Participants and guests must provide valid identification. A valid passport may be required for cruises that enter international waters or for any itinerary where the cruise operator requires it.

You are responsible for checking and satisfying all passport, identification, visa, health, and travel entry requirements applicable to your voyage. You are also responsible for ensuring that you arrive in sufficient time to meet all embarkation, check-in, and supplier boarding requirements for the relevant voyage.

If you have any accessibility, mobility, dietary or other support requirements that may affect your participation or travel arrangements, please let us know at the time of booking or as early as possible. This will help us work with you and the relevant cruise operator or service provider to identify suitable arrangements. Accessible cabins, mobility assistance, shore access and other facilities are provided and controlled by the cruise operator and may be subject to availability, advance notice requirements and the operator's policies. You may also need to complete forms or provide information requested by the cruise operator in relation to your needs.

Participants are expected to behave in a professional, respectful and courteous manner. We may remove or exclude a participant from the CPD component if their conduct is unsafe, disruptive, unlawful, harassing, seriously inappropriate, or inconsistent with the professional standards expected at the event.

You must also comply with the cruise operator's rules, policies and directions at all times while travelling.

11. Health, Safety and Medical Matters

You are responsible for ensuring that you are fit to travel and fit to participate in the event. We do not provide medical advice and do not assess your fitness to cruise.

You are responsible for bringing all required medications, medical supplies and health documentation with you. A pre-departure information list may be provided with your booking reference or confirmation materials.

Onboard medical services are provided by the cruise operator, not by CPD on the Sea. Any costs or arrangements associated with onboard or emergency medical care are your responsibility unless otherwise covered by insurance or supplier arrangements. The cruise environment may not suit all travellers. You remain responsible for deciding whether the voyage is appropriate for your health, mobility and personal circumstances.

12. Travel Insurance

We strongly recommend comprehensive travel insurance obtained promptly, including appropriate cover for cancellation, medical expenses, cruise-related medical evacuation, travel disruption and other unexpected events. Cover depends on the policy purchased; participants should check its terms and exclusions. Travel insurance is not included unless expressly stated.

13. Photography, Video and Recording

Attendance at a CPD on the Sea event may involve incidental photography or video for marketing, promotional, social media or future event materials.

By attending, you acknowledge that such photography or video may be taken and used by us unless you notify us that you wish to opt out. We will take reasonable steps to respect opt-out requests that are notified to us in advance or at the event.

Participants must not film, photograph, livestream, record or otherwise capture CPD sessions, materials or presenter content unless expressly authorised by CPD on the Sea in writing.

14. Privacy

Our privacy policy is available on the website. By registering with us, you acknowledge that we will collect and use your personal information for booking administration, event communication, supplier liaison, attendance tracking and the issuing of CPD attendance certificates.

Information collected may be shared with the cruise operator or its nominated booking representative for the purposes of making and managing the travel booking.

We retain names and contact details primarily for communication, booking administration and certificate issuance. These Terms should be read together with the privacy policy.

15. Intellectual Property and Materials

Presenter materials, slides, handouts and other CPD content remain the intellectual property of the relevant presenter, CPD on the Sea, or the applicable rights holder unless stated otherwise. Materials supplied to participants are for personal professional use only and must not be copied, reproduced, distributed, sold, uploaded, shared publicly, or repurposed without permission.

16. Liability and Disclaimers

The CPD content is educational in nature and is not individual legal, clinical, medical or other professional advice tailored to any participant's particular circumstances. Participation in the CPD component does not create a therapist-client, adviser-client, or other professional relationship between CPD on the Sea, any presenter, and any participant.

To the maximum extent permitted by law, we are not liable for loss, damage, cost, delay, disappointment, inconvenience, missed connections, supplier default, itinerary changes, or other consequences arising from acts or omissions of the cruise operator or other third-party suppliers. We are not responsible for loss of or damage to your personal belongings.

Nothing in these Terms excludes any consumer guarantees or rights that cannot lawfully be excluded under Australian law. Where liability cannot be excluded but can be limited, our liability is limited to the maximum extent permitted by law.

17. Complaints

Complaints relating to the CPD program or payments collected by CPD on the Sea should be directed to CPD on the Sea using our published contact details. We will also assist with communications concerning cruise bookings where reasonably practicable. Cruise operator matters may additionally be subject to the operator’s complaints processes.

18. Governing Law

These Terms are governed by the laws of Queensland, Australia. The parties submit to the non-exclusive jurisdiction of the courts of Queensland and any courts competent to hear appeals from them.